

This regular evening meeting of the Vilas County Board of Supervisors was held in the Arbor Vitae Town Hall located at 10675 Big Arbor Vitae Drive, Arbor Vitae, WI.

**CALL TO ORDER**

Vilas County Board Chairman Stephen Favorite called the assembly to order at 6:30 P.M. and instructed the Clerk to read aloud and insert into the minutes the following notification: Public meeting notice requirements were fulfilled by posting a notice of this meeting on bulletin boards located in the Vilas County Courthouse, Olson Memorial Library and Eagle River City Hall. Notice of this meeting was posted to the Vilas County Government website. All media outlets and members of the public requesting notification of this meeting were notified on July 12, 2013, more than twenty-four hours prior to the meeting.

The Clerk requested that all present silence their cell phones and pagers for the duration of the meeting.

**PLEDGE OF ALLEGIANCE**

The Board Chair asked all in attendance to stand for the Pledge of Allegiance.

Following the Pledge of Allegiance, the Board Chair also asked for a moment of silence in remembrance of Forest County Supervisor and longtime Board Chairman Erhard E. Huettl, Sr.

**ROLL CALL**

Roll call found the following members in attendance: Emil Bakka, Maynard Bedish, James Behling, Mary Kim Black, Edward Bluthardt, Jr., Ronald De Bruyne, Stephen Favorite, Charles Hayes, Sig Hjemvick, Lorin Johnson, Leon Kukanich, Christopher Mayer, Dennis Nielsen, Gary Peske, Charles Rayala, Jr., Mark Rogacki, Kathleen Rushlow, Ralph Sitzberger, Erv Teichmiller and Linda Thorpe. Alden Bauman was excused. The Clerk reported 20 Supervisors present, constituting a quorum of the County Board.

**APPROVAL OF THE AGENDA TO BE DISCUSSED IN ANY ORDER**

Motion by C. Mayer, seconded by E. Bakka to approve the agenda, with the order of discussion to be at the Chair's discretion. All voted aye. Carried.

**APPROVAL OF THE MINUTES OF THE JUNE 25, 2013 REGULAR MEETING**

Motion by L. Thorpe, seconded by K. Rushlow to approve the minutes of the June 25, 2013 regular meeting as presented. M. Rogacki called attention to an error regarding a proper name. The Clerk noted the error and will make the proper corrections. All voted aye. Carried.

**OMIT READING OF ALL RESOLUTIONS AND ORDINANCES BY THE COUNTY CLERK UNLESS REQUESTED**

Motion by C. Rayala, seconded by R. Sitzberger to omit the reading of all resolutions and ordinances by the Clerk, unless requested from the floor. All voted aye. Carried.

**RESOLUTIONS TABLED OR POSTPONED TO A DAY CERTAIN – None****VILAS VISIONS PRESENTATION**

The Vilas Vision presentation began at 6:35 P.M. D. Nielsen introduced UW Extension educators Nancy Miller and Chris Stark. Both educators extolled the advantages of this leadership program. Vilas Visions program alumni Janna Kahl and Joe Fath each enumerated their experiences while taking part in the program and the positive benefits derived. The presentation ended at 6:43 P.M.

## **COMMITTEE REPORTS**

**Land & Water Conservation Committee:** R. Sitzberger called attention to a brochure created by the Land & Water Conservation Dept. promoting department services offered to the public.

**Public Health Board:** E. Teichmiller reported that the Public Health Dept. was very busy with many public health issues. Summertime water testing efforts are well underway.

**ADRC of the Northwoods:** E. Teichmiller reported that all ADRC offices operating within the regional consortium are open and staffed.

**Commission on Aging:** E. Teichmiller reported positive public acceptance of the COA office location in downtown Eagle River. Walk-ins have increased substantially.

**Personnel Committee:** J. Behling reported that this committee is very busy. He cited the HR Director for her efforts regarding the monthly county newsletter.

**Public Property Committee:** J. Behling reported that the committee was ready to present outsourcing options for custodial and maintenance services. The committee will hold an afternoon session, which Heartland Business Systems will present future I.T. Dept. capital needs. He invited all Supervisors to attend.

**Economic Development Committee:** E. Bakka reported that the Vilas County Economic Development Corporation was very active. The recently developed Manitowish Waters Business Incubator is scheduled to open August 3<sup>rd</sup>. Bob Egan reported that an individual proposed to purchase with private funds a building in Eagle River, for development into a manufacturing business incubator.

**Highway Committee:** C. Rayala cited the Highway Commissioner, the HR Director and the Finance Director for their efforts in reducing Highway Dept. expenses.

**Law Enforcement & Emergency Management:** R. De Bruyne reported on the Sheriff's Dept ride-a-long program.

**Health Insurance Board of Trustees:** S. Favorite reported on efforts to obtain competitive health insurance quotes. Various health plan designs are under consideration.

**ALL RESOLUTIONS AND ORDINANCES, IN THEIR ENTIRETY, ARE ON FILE IN THE COUNTY CLERK'S OFFICE.**

### **RESOLUTION 2013 – 67**

*As amended by the Vilas County Board*

**Re: Creation of a Public Works Committee**

**WHEREAS**, in 2011 the Vilas County Board adopted resolution **2011-62 Proposal for Analysis/Assessment of County Financial Systems, Administrative Costs and Current Services** and authorized the expenditure of \$59,220.00 from the General Fund to finance what has become known as the Schenck Report; and

**WHEREAS**, one of the findings and recommendations contained within the Schenck Report is excerpted as follows:

#### **1. Restructuring of County Committees**

Currently, the County Board has established 22 standing committees to govern County operations. In recent years, many Wisconsin Counties have reduced the number of County Board committees to avoid overlap of duties and duplication of effort in adopting County policies and establishing procedures. We are aware of counties that have established a structure of five or six primary standing committees, with an executive committee of the chairpersons and the County Board chairperson.

In our opinion, the County should review its current committee structure with the goal of reducing the current number of committees. In addition, we believe the duties of the County committees should also be reviewed to focus on policy and program issues and to make sure they are compatible

with current and future changes to the County's administrative structure with the hiring of an Administrative Coordinator and possibly a Finance Director.

; and

**WHEREAS**, the Legislative & Judicial Committee has determined to implement consolidation of committees incrementally on a case by case basis, subsequent to identifying where similarities of committee functions and oversight responsibilities exist and where committee consolidation will eliminate duplication of effort and increase operational efficiencies; and

**WHEREAS**, based upon the identifying factors stated above, the Legislative & Judicial Committee recommends that the Public Property Committee and the Highway Committee are combined into a Public Works Committee effective beginning April, 2014; and

**WHEREAS**, the Public Property Committee and the Highway Committee each took action in May 2013 to approve the concept of consolidating their committees into a Public Works Committee per the draft Standing Rules & Committee Duties attached; and

**WHEREAS**, a 2/3 majority vote of the board is required to amend the Standing Rules and Committee Duties.

**NOW, THEREFORE, BE IT RESOLVED** by the Vilas County Board of Supervisors in session this 23<sup>rd</sup> day of July 2013 that the Public Property Committee and the Highway Committee are combined into a Public Works Committee effective beginning April 2014 and that the Standing Rules & Committee Duties governing that committee are hereby approved.

**BE IT FURTHER RESOLVED** that the Public Works Committee is designated to act as the County Highway Committee pursuant to Wis.Stat. §83.015(2)(a).

**BE IT FURTHER RESOLVED** that membership on the Public Works Committee shall be fixed at seven (7) County Board members, all appointed by the County Board Chairperson, as permitted under Wis.Stat. §83.015(1)(c).

**SUBMITTED BY: Legislative & Judicial Committee**

s/ Chris Mayer, Chair

s/ James Behling

s/ Chuck Hayes

s/ Gary Peske

s/ Linda Thorpe

Motion by E. Teichmiller, seconded by L. Thorpe to adopt. Discussion. Motion by L. Thorpe, seconded by C. Hayes to amend the resolution at line #29 and at line #37 by striking the phrase "August 1<sup>st</sup>, 2013" and replacing it with "April, 2014". All voted aye. Amendment carried. Motion by C. Hayes, seconded by E. Teichmiller to amend the resolution by striking lines #44, #45 and #46 as being moot to the subject of the resolution. All voted aye. Amendment carried. Discussion. A roll call vote on the resolution as amended produced the following result. 12 voted aye: E. Bakka, J. Behling, M. Black, E. Bluthardt, C. Hayes, L. Johnson, C. Mayer, G. Peske, C. Rayala, E. Teichmiller, L. Thorpe and S. Favorite. 8 voted no: M. Bedish, R. De Bruyne, S. Hjermvick, L. Kukanich, D. Nielsen, M. Rogacki, K. Rushlow and R. Sitzberger. Adoption of the resolution as amended failed due to non-attainment of the required 2/3 majority vote of approval.

## **RESOLUTION 2013 - 68**

**Re: Patient Protection and Affordable Care Act (PPACA)**

**WHEREAS**, due to changes related to the new federal health care law, the Patient Protection and Affordable Care Act (PPACA), Vilas County Social Services and its partner counties within the Northern Income Maintenance Consortium (NIMC) anticipate a large increase in the workload for the last quarter of 2013 through approximately the end of the biennium; and

**WHEREAS**, for greatest efficiency, NIMC employs a case-banking methodology where all cases are handled through a Call/Change Center that is remotely staffed by the counties within the Consortium; and

**WHEREAS**, it will be necessary for all counties within NIMC to hire limited term staff that will assist in the implementation phase of PPACA; and

**WHEREAS**, it will also be necessary to allow for the experienced and skilled workers that are already part of the NIMC in each county to work overtime in order to successfully complete this services transition; and

**WHEREAS**, Wood County Human Services Department, the lead agency for the Northern Income Maintenance Consortium has indicated it will need Vilas County to add one (1), .5 Full Time Equivalent, Limited Term Employee to its Income Maintenance Unit to assist in meeting the anticipated workload; and

**WHEREAS**, the State PPACA allocation will cover both the employment costs of all of the proposed Limited Term Employees within the Consortium including benefits, as well as the overtime costs of existing employees; and

**WHEREAS**, the State is allowing for the carry-over of dollars to cover any subsequent unemployment claims if layoffs occur within the biennium,

**NOW, THEREFORE, BE IT RESOLVED** by the Vilas County Board of Supervisors in session this 23rd day of July, 2013, that Vilas County Department of Social Services is authorized to allow for overtime for existing Income Maintenance workers and to hire one (1), .5 Full Time Equivalency, Limited Term Employee for the period of time that these costs are covered by the State PPACA allocation.

**SUBMITTED BY: Vilas County Supervisor**

s/ Mark W. Rogacki

Motion by E. Teichmiller, seconded by M. Rogacki to adopt. Discussion. All voted aye. Carried.

## **RESOLUTION 2013 - 69**

**Re: Plat of Cemetery of the Pines**

**WHEREAS**, Plat of Boulder Junction Cemetery was approved by the Vilas County Board of Supervisors on March 30, 1953 and recorded by the Vilas County Register of Deeds on April 29, 1953; and

**WHEREAS**, the Plat of Cemetery of the Pines is an updated survey of and addition to the recorded plat of Boulder Junction Cemetery; and

**WHEREAS**, Wis. Stat. §157.07 requires that all cemetery plats be approved by the County Board of Supervisors; and

**WHEREAS**, The Vilas County Zoning & Planning Committee reviewed the plat on July 9,

2013 for conformity with all applicable zoning regulations;

**NOW, THEREFORE, BE IT RESOLVED** by the Vilas County Board of Supervisors in session this 23<sup>rd</sup> day of July, 2013 that the Plat of Cemetery of the Pines in the Town of Boulder Junction, Vilas County, Wisconsin, is approved.

**SUBMITTED BY: Zoning & Planning Committee**

s/ Chris Mayer, Chair

s/ Lorin Johnson

s/ Chuck Hayes

Kathleen Rushlow

s/ Ralph Sitzberger

Motion by D. Nielsen, seconded by C. Mayer to adopt. Discussion. All voted aye. Carried.

### **RESOLUTION 2013 - 70**

#### **Re: Assistant Corporation Counsel Position**

**WHEREAS**, the Corporation Counsel Office has had a vacancy in the Assistant Corporation Counsel position since November 2012, a time during which the County was proposing several layoffs; and

**WHEREAS**, this position serves as an assistant attorney to the Corporation Counsel in the preparation and trial of civil cases in the legal area of guardianship, mental and alcohol commitments under Ch. 51, juvenile, paternity, protective placement, child support enforcement, child protection, zoning and other civil legal matters and also provides legal services to various County departments and committees under the direction of the Corporation Counsel (see attached job description); and

**WHEREAS**, the 2013 Corporation Counsel budget included \$50,000 in outside legal services ("Legal Fees") in lieu of an assistant position with benefits, however the provision of assistant corporation counsel services on an outsourced basis has not been feasible; and

**WHEREAS**, the Personnel Committee recommends refilling this essential position, with a recommended range for annual salary for this position between \$60,000.00 and \$66,000.00, with corresponding benefits of \$29,754.14 to \$30,608.25, and with the following fiscal impact for the remainder of year 2013: salary of \$14,250.00 to \$15,675.00, benefits of \$7,383.79 to \$7,591.84, all of which is available in the 2013 Corporation Counsel Budget 2012 Department Budget, Legal Fees Line Item, based on an approximate hire date of October 1.

**NOW, THEREFORE, BE IT RESOLVED** by the Vilas County Board of Supervisors in session this 23<sup>rd</sup> day of July 2013 that the Personnel Committee is authorized to hire an individual for the Assistant Corporation Counsel position as set forth above and the Finance Committee is authorized to effect the necessary line item transfer in order to fund the position for the remainder of 2013.

**SUBMITTED BY: Personnel Committee**

s/ James Behling, Chair

Steve Favorite

s/ Ed Bluthardt

s/ Lorin Johnson

s/ Ron DeBruyne

Motion by S. Hjemvick, seconded by L. Johnson to adopt. Discussion. 19 voted aye. 1 voted no: M. Rogacki. Carried.

## RESOLUTION 2013 – 71

### Re: Budget Amendment – Public Health Board

**WHEREAS**, the Wisconsin Department of Health has been authorized to make grants available to the Vilas County Public Health Department; and

**WHEREAS**, the Wisconsin Department of Health has decreased funding to Vilas County for Public Health Department programs and services; and

**WHEREAS**, the Vilas County Public Health Board recommends that the 2013 budget be amended to allow for the **decreased** revenue and to authorize a corresponding **decrease** in expenditures as shown below:

Revenue or Expense	Line Item Number	Description	Amount
Revenue	100.28.43656	WIC Grant Revenue	\$4,170.00
Expense	10.28.54100.0703	WIC Grant Expense	\$4,170.00

**NOW, THEREFORE, BE IT RESOLVED** by the Vilas County Board of Supervisors in session this 23<sup>rd</sup> day of July, 2013 that the 2013 budget is amended by the amount of the funds received, and the Finance Director is instructed to record such information in the official books of the County for the year ending December 31, 2013.

**BE IT FURTHER RESOLVED** that the County Clerk is instructed to publish a Class 1 notice within 10 days of these amendments informing the public of these particular changes.

SUBMITTED BY: **Vilas County Supervisor**

s/ Linda Thorpe

Motion by R. De Bruyne, seconded by E. Bakka to adopt. Discussion. All voted aye. Carried.

## RESOLUTION 2013 - 72

### Re: Budget Amendment – Commission on Aging

**WHEREAS**, the State Health Insurance Program, SHIP, has made available to Aging Units SHIP Performance Award Funds made possible through the excellent work of Elder Benefit Specialists; and

**WHEREAS**, SHIP has allocated award funds in the amount of \$3,000 to Vilas County to increase the Commission on Aging budget for grant period of April 1, 2013 through March 31, 2014; and

**WHEREAS**, the Vilas County Commission on Aging believes that this revenue will improve the ability of Vilas County to serve mature and disabled individuals; and

**WHEREAS**, the Vilas County Commission on Aging recommends that the 2013 budget be amended to allow for the increased revenue and to authorize a corresponding increase in expenditures as shown below:

Revenue or Expense	Line Item Number	Description	Amount
Revenue	260.51.43600	SHIP Award Grant	\$3,000.00
Expense	260.51.54620.712	SHIP Award Grant	\$3,000.00

**NOW, THEREFORE, BE IT RESOLVED** by the Vilas County Board of Supervisors in session this 23<sup>rd</sup> day of July, 2013 that the Vilas County Commission on Aging is authorized to receive funds in the amount of \$3,000.00, that the 2013 budget is amended by the amount of the funds received, and the Finance Director is directed to record such information in the official books of the County for the year ending December 31, 2013.

**BE IT FURTHER RESOLVED** that the County Clerk is instructed to publish a Class 1

notice within 10 days of these amendments informing the public of these particular changes.

**SUBMITTED BY: Commission on Aging**

s/ Erv Teichmiller, Chair

s/ Chuck Hayes

s/ Dennis Nielsen

Motion by E. Teichmiller, seconded by M. Bedish to adopt. Discussion. All voted aye. Carried.

**CHAIRS APPOINTMENTS**

None

**LETTERS AND COMMUNICATIONS**

The Board Chair thanked the Town of Arbor Vitae for hosting this County Board meeting. He recognized Arbor Vitae Town Board members Dick Held and Steve Perry, both of whom attended. The Board Chair recognized County Board Youth Representative Michael Orłowski and thanked him for his participation, after which M. Orłowski addressed the Board. UW Extension educator Nancy Miller presented M. Orłowski with a plaque recognizing his efforts as Youth Representative.

**BUDGET GOALS 2014 & 2015 – DISCUSSION**

Beginning at 7:51 P.M., the Board Chair began a round-table discussion dedicated to 2014 and 2015 budget issues and goals. This discussion was facilitated by UW Extension educators Nancy Miller and Chris Stark and by Finance Director Jason Hilger. At 8:37 P.M. L. Kukanich excused himself and left the meeting. 19 Supervisors were now in attendance. The round-table discussion ended at 9:10 P.M.

Budget goals and comments offered by the Supervisors were tabulated and are available to the public in the County Clerk's office.

**NEXT MEETING DATE**

The next County Board meeting is scheduled for 9:00 A.M, Tuesday, August 27, 2013 in the Courthouse conference rooms.

**PAY MILEAGE AND PER DIEM**

Motion by C. Rayala, seconded by R. Sitzberger to approve the payment of mileage and per diem for this meeting. 18 voted aye. 1 voted no: R. De Bruyne. Carried. Contact the County Clerk's office for mileage and per diem payment information.

**ADJOURNMENT**

The Chair adjourned the meeting at 9:12 P.M.

Prepared and submitted by:

David R. Alleman, Vilas County Clerk

Minutes reflect the recorder's notations and are subject to future revision and approval by the Vilas County Board.